



**New for 2020 - We have added 3 new submission categories**

- for Nursing abstracts
- Patient-reported outcomes/qualitative studies
- Tripartite 2020 Vision collaborations

**How to submit a video**

**IMPORTANT:** please note the following **criteria for submissions:**

- **Duration of video:** 10 minutes maximum.
- **Sound:** all videos should be accompanied by a clear voice-over in English.
- **Video quality:** videos should have a minimum definition of 720p (1080p preferred).

**How to submit**

Videos should be uploaded on to YouTube or another video hosting service **as an unlisted video** and the URL submitted via the online abstract form.

- Then go to the 2020 abstract submission website <https://app.oxfordabstracts.com/stages/1411/submissions/new>
- and create an Oxford Abstracts account or log in if an account already exists.
- Create a new abstract for your video submission.
- Type the duration in minutes and seconds of your video in the abstract text box. Paste the URL of your uploaded video into the field for video URLs on the abstract submission form. (This is after the abstract text box).
- Complete the remainder of the abstract submission form and submit.
- You are permitted to submit a video that will be presented at another national/international meeting either prior to or after the Association of Coloproctology of GB & Ireland 2020 annual meeting.
- The **maximum** number of words for the title is **50**. The **maximum** number of words for the abstract text is **250** (excluding the title and authors).
- When submitting the names of authors put **the initials** in the field labelled "First Name".
- When you submit your video abstract select a category from the following 16 categories.

1.	Colorectal cancer – screening, diagnosis & endoscopy	2.	Colorectal cancer – tumour biology, biomarkers & genetics
3.	Colorectal cancer – risk assessment & outcomes	4.	Colorectal cancer – surgery & endoscopic interventions
5.	Nursing	6.	Surveillance, survivorship & late effects of treatment
7.	Emergency colorectal surgery	8.	Minimal access surgery – laparoscopic, robotic & transanal approaches



9.	Chemotherapy & radiotherapy	10.	Imaging and radiological interventions
11.	Pathology	12.	Inflammatory bowel disease, pouch surgery & stomas
13.	Pelvic floor & functional bowel disorders	14.	Proctology
15.	Training & mentoring	16.	Patient-reported outcomes & qualitative studies
17.	Tripartite 2020 Vision collaborative projects	18.	Miscellaneous

**Amending a Submission:**

You can do this at any time up to the deadline.

- Log in to the Oxford Abstracts submission system
- You will see a list of the abstracts that you have submitted. Click on the abstract that you wish to change. Amend as necessary.
- When you reach the final step and press “Submit” you will be sent an email confirming that your abstract has been amended.

**Withdrawing a video**

If you want to withdraw a video please contact the Administration Manager, Association of Coloproctology of GB & I.

Email: [admin@acpgbi.org.uk](mailto:admin@acpgbi.org.uk)

**DEADLINE FOR RECEIPT OF VIDEOS and ABSTRACTS:**

**Monday, 20 January 2020 – 11.59 pm GMT (i.e.UK time)**